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EMBASSY OF THE REPUBLIC  
 OF KENYA  
 Markgrafenstr. 63  
 10969 Berlin  
 GERMANY

**VOLUNTARY RENUNCIATION OF KENYAN CITIZENSHIP  
 Document Checklist and Application Form**

This document checklist is one of the forms that you need to submit together with your application. Also retain a copy for your file.

If any of the required documents listed below are missing, your entire application will be sent back to you for completion.

To ensure a complete application, gather the documents in order of the checklist and check  each item. When done, send this application to the Embassy via DHL. Ensure that you also attach the specified DHL envelope for sending back your Renunciation Certificate. Note the DHL tracking numbers to track the delivery of your documents on the DHL website.

Format: All documents forwarded must be submitted in full A4-size paper and in 2 sets. **DO NOT** print any part of the checklist on the back page of the **FORM 15** application form, which is attached below. Only a notarization or certification can be permitted on the back.

**IMPORTANT APPLICATION AND PROCESSING INFORMATION**

Fee: 230 Euros.

**Processing time: 6 MONTHS OR MORE.** Renunciation applications are forwarded to the Department of Immigration Services in Nairobi for processing. You will receive a letter from the Embassy once your application has been forwarded to Kenya.

**Communication:** All inquiries on the status of your application should be sent per email to [immigration@kenyaembassyberlin.de](mailto:immigration@kenyaembassyberlin.de). You must enter an active email address **and** telephone number on the relevant field on this checklist, with which you can be reached at short notice.

**Important Note:** A Renunciation Letter is only issued after each application has undergone a thorough process of scrutiny in Kenya. The Embassy keeps track of all applications and will immediately contact an applicant once the Renunciation Letter is received.

**Your application must include the following items:**

<b><u>SET 1</u></b>	<b><u>SET 2</u></b>
<input type="checkbox"/> 1 <b>original</b> duly filled application Form 15 (Form 15 must be notarized by a <b>Notary Public</b> or certified by the <b>Einbürgerungsbehörde</b> with an official stamp and the name of the certifying official ).	<input type="checkbox"/> A photocopy of the <b>original</b> notarized/certified Form 15 as specified.
<input type="checkbox"/> A photocopy of the German Naturalisation Certificate (Einbürgerungsurkunde) <b>OR</b> Assurance of Naturalisation (Einbürgerungszusicherung).→	<input type="checkbox"/> 1 photocopy of the German Naturalisation Certificate (Einbürgerungsurkunde) <b>OR</b> Assurance of Naturalisation
<input type="checkbox"/> An official English translation of the Einbürgerungsurkunde or Einbürgerungszusicherung ).→	<input type="checkbox"/> 1 photocopy of an official English translation of the Einbürgerungsurkunde or Einbürgerungszusicherung .
<input type="checkbox"/> A photocopy of the <b>front and back</b> of your birth certificate.→	<input type="checkbox"/> 1 photocopy of the <b>front and back</b> of your birth certificate.
<input type="checkbox"/> A photocopy of the <b>front and back</b> of your Kenyan ID card.→ <input type="checkbox"/> If you have never had an ID card or it is lost: An original sworn affidavit from a Notary Public (Notar) in the English language attesting the lack of ID or loss.→	<input type="checkbox"/> 1 photocopy of the <b>front and back</b> of your Kenyan ID card. <input type="checkbox"/> 1 photocopy of the affidavit on lack of an ID card.
<input type="checkbox"/> A photocopy each of pages 29 – 32 / 46 – 48/ 62 – 64 <b>AND</b> the <b>photo page</b> of your passport.→	<input type="checkbox"/> Photocopies of the passport pages specified.

Additional documents that **MUST** be submitted together with the application documents above:

- Your original Passport and your original Kenyan ID card.
- A bank transfer receipt of the non-refundable passport fee Euro 230.00 payable only by bank transfer (Embassy of the Republic of Kenya, IBAN: DE6310040000266014004. The Applicant's name should be the reference)
- For sending your certificate/confirmation letter: Attach 1 DHL EXPRESSEASY PREPAID NATIONAL™ envelope from your local post office. Enter the full details of the recipient under "Empfänger" for sending Renunciation Letter to you **AND** a normal A4-size envelope with your name and address on it with 3,95 Euros worth of stamps.

► **IMPORTANT APPLICATION INFORMATION** ◀

1. Your signature on Form 15 **MUST** be notarized by a Notary Public **OR** certified by the *Einbürgerungsbehörde*.
2. **If you have no ID**, you will have to swear an affidavit at a Notary Public (Notar) attesting the lack of an ID card as stated above on the requirements. Look for a Notary in your local area of residence.
3. **Children cannot renounce their Kenyan citizenship until they turn 18**. If your underage child is also to be naturalized, write an official letter to the Embassy to request for a confirmation to this effect and attach a copy of the child's passport and birth certificate. **DO NOT** fill in an application or make any payment for a child under 18!
4. **If you changed your surname at your local registry after marriage/divorce** but omitted to have the surname changed on your Kenyan passport and your German documents bear a surname different from that on your passport, you will first have to apply for a new passport bearing the correct surname before applying for renunciation. **For those who have already been naturalized** and can therefore not apply for a Kenyan passport, you will have to swear an affidavit in the English language attesting to being one and the same person and also attach a notarized copy of your international marriage certificate or an official English translation of your divorce decree. Ensure that you send these additional documents in 2 sets.
5. **If your Kenya passport is reported lost** you will have to apply for a replacement before applying for renunciation. Check for lost passport requirements on the Embassy website.
6. **Keep** copies of your Kenyan passport and your ID card/ Affidavit for future reference.
7. **If you wish to retain your passport while your application is being processed**, write a letter to this effect and send it with the application documents. You will however have to surrender it before your Renunciation Letter is handed over to you.
8. You will receive a letter of confirmation once your application has been forwarded to Nairobi. Have this letter translated and present it to the German authorities as proof of having made the application.
9. Apart from the confirmation letter stated in No.8 above, the Embassy does not issue any other written status updates until the Renunciation Letter or any other communication is received from the Department of Immigration in Nairobi. **You will be immediately contacted once your Renunciation Letter is received.**

📌 **TIP ON HOW TO FILL FORM 15** 📌

A **sample** format:

I .... **Max Mkenya Mustermann** .... of ..... **Musterstr. 254** .....resident at..... **12345 Musterstadt** ... do solemnly and sincerely declare:-

1. That I was born on ... **12.12.1963** ... at ... **Nairobi** ...in ... **Kenya** ..... (Insert name of country) and am of full age and capacity. (Attach Birth Certificate)
2. That I am a citizen of Kenya by \***birth**/~~descent/registration/naturalization~~ and am also a citizen of ..... **Germany**.... (Insert name of country) by \*~~birth/descent/registration~~/**naturalization**/~~marriage~~

***I hereby confirm that I have complied with all of the above stated requirements and I'm fully aware that my application will be sent back to me for completion if I fail to comply.***

\_\_\_\_\_  
**Name & Address**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Telephone**

\_\_\_\_\_  
**Email (must be provided)**

**DO NOT FORGET TO SEND THE ALL PAGES OF THIS CHECKLIST TOGETHER WITH THE FORM BELOW! ALSO RETAIN A COPY FOR YOUR FILE**



REPUBLIC OF KENYA

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

DECLARATION OF VOLUNTARY RENUNCIATION OF KENYA CITIZENSHIP

(Under Section 19)

I ..... (Full name in capital letters) of ..... resident at ..... (country and city) do solemnly and sincerely declare:-

1. That I was born on ..... at .....in ..... (Insert name of country) and am of full age and capacity. (Attach Birth Certificate)

2. That I am a citizen of Kenya by \*birth/descent/registration/naturalization and am also a citizen of ..... (Insert name of country) by \*birth/descent/registration/naturalization/marriage and therefore I will not be rendered stateless upon registration of the renunciation.

3. That I am desirous of renouncing my Kenyan citizenship and I have been duly informed of the implications of the renunciation.

4. That I shall upon registration of my renunciation surrender all identification, travel and any other document identifying me as a citizen of Kenya.

5. That I hereby renounce so far as it lies within my power, my status, rights, privileges and protection as a citizen of Kenya.

6. That I solemnly and sincerely declare that this renunciation has been made voluntarily and without any inducement, threat or promise of any nature by any person.

7. That I solemnly declare that the foregoing particulars on this declaration are true and within my knowledge.

Declared by the said ..... (Insert full names) Signature of Declarant this .....day of ..... 20.....

Before Me

\*Magistrate/Commissioner for Oaths/Notary Public

\*Delete as applicable