



**VOLUNTARY RENUNCIATION OF KENYAN CITIZENSHIP
Document Checklist and Application Form 15**

This document checklist is one of the forms that you need to submit together with your application. Also retain a copy for your file.

Ensure that you submit the required documents as listed below for efficient processing. Incomplete applications cannot be processed.

Format: All copies must be submitted in full A4-size paper and in 2 sets. **DO NOT STAPLE THE DOCUMENTS.**

Ensure that you also submit this checklist together with the FORM 15 application form, which is attached on page 3 below. Only a notarial or certification seal is permitted on the back of Form 15.

Fee: 230 Euros.

Processing time: 6 MONTHS OR MORE. Renunciation applications are forwarded to the Department of Immigration Services in Nairobi for processing. You will receive a letter from the Embassy once your application has been forwarded to Kenya.

Communication: All inquiries on the status of your application should be sent per email to immigration@kenyaembassyberlin.de. You must also enter an active email address **and** telephone number on the indicated field on this checklist.

Important Note: A Renunciation Letter is only issued after each application has undergone a thorough process of scrutiny in Kenya. The Embassy will contact the applicant once we receive feedback on the application. Should your address change during the process, notify the Embassy immediately in writing.

REQUIREMENTS

1. **Two (2) original duly filled** application **Form 15**. Your signature on Form 15 must be notarized by a Notary Public (Notar) **or** certified by the *Einbürgerungsbehörde* with an official stamp and the name of the certifying official. (*Unterschriftsbeglaubigung*). **Photocopies are not permissible.**
2. **Two (2) photocopies** of the original Assurance of Naturalisation (*Einbürgerungszusicherung*) that is valid for at least one (1) year **OR** German Naturalisation Certificate (*Einbürgerungsurkunde*) if you are already naturalized.
3. **Two (2) copies** of an official English translation of the *Einbürgerungsurkunde* or *Einbürgerungszusicherung*.
4. Your **original** Kenyan ID card and **two (2)** photocopies of **the front and back**. (See no. 1 and 2 below)
5. Your original Passport and **two (2)** photocopies each of the last 2 pages and the photo page.
6. Two (2) photocopies of the front and back of your birth certificate.
7. A bank transfer receipt of the **non-refundable passport fee Euro 230.00** payable only by bank transfer (**Embassy of the Republic of Kenya, IBAN: DE63100400000266014004**). The Applicant's name should be the reference.
8. **For sending your confirmation letter:** A self-addressed, A4-size envelope with stamps and **Einschreiben – Einwurf** pre-registration.
9. **For sending your certificate:** A self-addressed, A4-size envelope with stamps and **Einschreiben – Rückschein** pre-registration.

I hereby confirm that I have attached the requirements as stated above and am fully aware that my application will be sent back to me for completion if I fail to comply.

Name : _____

Address: _____

Telephone _____ Email (must be provided) _____

• IMPORTANT APPLICATION INFORMATION •

1. **A Sworn Affidavit is only accepted for those who have never held an ID card.** Attach 2 copies of the English-language affidavit notarised by a Notary Public in your local area of residence.
2. **If your ID card is lost**, you must present in 2 sets, a police report of the loss and a sworn affidavit from a Notary public as well as a confirmation from Huduma Center in Kenya that the ID card is declared lost and you have not applied for a replacement.
3. **Children cannot renounce Kenyan citizenship until they turn 18.** If your underage child is also to be naturalized, write an official letter to the Embassy to request for a confirmation to this effect and attach a copy of the child's passport and birth certificate. DO NOT fill in an application or make any payment for a child under 18!
4. If your ***Einbürgerungszusicherung* bears a surname different from that on your passport**, you will have to go back to be issued an ***Einbürgerungszusicherung*** with the names that appear on your Kenyan passport.
5. If your ***Einbürgerungsurkunde* bears a surname different from that on your passport** you will have to attach an affidavit in the English language swearing that you are one and the same person and documents supporting the name. **Ensure that you send these additional documents in 2 sets.**
6. **If your Kenya passport is reported lost** you will have to apply for a replacement before applying for renunciation. Check for lost passport requirements on the Embassy website.
7. **Keep** copies of all the documents you have submitted for future reference.
8. **If you wish to retain your passport while your application is being processed,** write an official letter to this effect (**the letter must also include your email address in order for us to email you when your renunciation letters are received**). Send the letter with the application documents and keep the originals. You will however have to surrender them before your letters are handed over to you.
9. You will receive a letter of confirmation once your application has been forwarded to Nairobi. Have this letter translated and present it to the German authorities as proof of having made the application.
10. Apart from the confirmation letter stated in No.8 above, the Embassy does not issue any other written status updates until the Renunciation Letter or any other communication is received from the Department of Immigration in Nairobi. **You will be immediately contacted once your Renunciation Letter is received.**

✎ TIP ON HOW TO FILL FORM 15 ✎

I **Max Mkenya Mustermann**.... of **Musterstr. 254**..... resident at..... **12345 Musterstadt** ... do solemnly and sincerely declare:-

1. That I was born on ... **12.12.1963**... at ... **Nairobi**...in ... **Kenya**..... (Insert name of country) and am of full age and capacity. (Attach Birth Certificate)
2. That I am a citizen of Kenya by ***birth**/~~descent/registration/naturalization~~ and am also a citizen of ..**Germany**.... (Insert name of country) by

—*~~birth/descent/registration/naturalization~~/marriage



REPUBLIC OF KENYA

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

DECLARATION OF VOLUNTARY RENUNCIATION OF KENYA CITIZENSHIP

(Under Section 19)

I (Full name in capital letters) of resident at(country and city) do solemnly and sincerely declare: -

1. That I was born on atin (Insert name of country) and am of full age and capacity. (Attach Birth Certificate)

2. That I am a citizen of Kenya by *birth/descent/registration/naturalization and am also a citizen of (Insert name of country) by *birth/descent/registration/naturalization/marriage and therefore I will not be rendered stateless upon registration of the renunciation.

3. That I am desirous of renouncing my Kenyan citizenship and I have been duly informed of the implications of the renunciation.

4. That I shall upon registration of my renunciation surrender all identification, travel and any other document identifying me as a citizen of Kenya.

5. That I hereby renounce so far as it lies within my power, my status, rights, privileges and protection as a citizen of Kenya.

6. That I solemnly and sincerely declare that this renunciation has been made voluntarily and without any inducement, threat or promise of any nature by any person.

7. That I solemnly declare that the foregoing particulars on this declaration are true and within my knowledge.

Declared by the said.....(Insert full names)

..... Signature of Declarant thisday of 20.....

Before Me

*Magistrate/Commissioner for Oaths/Notary Public

*Delete as applicable